

The Corporation of the Township of Alnwick/Haldimand

2019 – 2024 Multi-Year Accessibility Plan

Original Accessibility Plan dated October 2006
Amended 2008
Amended 2010
Amended 2014
Amended December 2019

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Introduction

The Multi-Year Accessibility Plan outlines the Township's strategy to prevent and remove barriers and to meet the requirement of the Integrated Accessibility Standard Regulation.

The 2019 - 2024 Multi-Year Accessibility Plan is an amendment to the original 2006 Multi-Year Accessibility Plan along with the amendments completed in 2008, 2010 and 2014.

This Multi-year plan is a fluid document and framework which provides high level deliverables and activities over the next several years. The Plan will be reviewed annually by Township staff, members of the public and persons with disabilities, whenever possible, and updated to meet that year's projects and priorities.

An annual status report will be provided to Council regarding the Township's accessibility compliance and progress. Every five years the Multi-Year Accessibility Plan will be subject to a full review and update.

Under the requirements of the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) the Township of Alnwick/Haldimand is not required to have a formal Accessibility Advisory Committee, having a population of less than 10,000 residents. As required under the Integrated Accessibility Standards Regulation (IASR), the Township does consult with person with disabilities for the review of the Multi-Year Accessibility Plan.

Under the definitions of the Integrated Accessibility Standards Regulation, the Township of Alnwick/Haldimand is a small designated public sector organization.

The Multi-Year Accessibility Plan contains compliance guidelines related to the requirements of the Integrated Accessibility Standards Regulation. Specific operating and capital projects to improve accessibility within and access to, all municipal buildings and facilities are identified in the Plan.

About the Township of Alnwick/Haldimand

As prescribed by the Ministry of Municipal Affairs and Housing Order made under Section 25.2.(6)(b) of the Municipal Act, dated June 9th, 1999 and being effective January 1, 2001, The Corporation of the Township of Haldimand amalgamated with The Corporation of the Township of Alnwick to become The Corporation of the Township of Alnwick/Haldimand.

Alnwick/Haldimand Township is a growing community with a permanent population of 6,617 (2011 Census). The highest density of population is situated on the north shore of Lake Ontario and along the south shore of Rice Lake. The Township is 398.57 sq. kilometres in size and has approximately 404 kilometres of Municipal roads to maintain to Municipal standards. The Township is predominantly agricultural in nature as defined by its physical characteristics and history but it is also now characterized as a residential area as many individuals are seeking to live in an area where countryside preservation and controlled development exist hand-in-hand with convenient access to job markets, hospital and schools.

The population is expected to grow at an average annual rate of 0.58% for a projected population of 7,504 by the year 2034. Like the rest of the Province of Ontario, the Municipality will see population shares by age shift, particularly through a sharp increase in the proportion of seniors, while the population under 15 will decline. The current population contains a substantial portion of individuals over the age of 40. However, the Township is expected to follow the overall trend in the County of Northumberland and the rest of the Province, with an increasing proportion of seniors.

The Township has a number of Hamlets (Burnley, Centreton, Fenella, Grafton, Lakeport, Roseneath, Vernonville, Eddystone, and Wicklow) geographically positioned throughout the whole Municipality. There is a significant number of business and commercial enterprises scattered though the whole Township that provide local services and products including a variety of highly specialized resorts and tourist destinations.

The geography of the Township can pose barriers to residents and visitors with disabilities. There is no public transit or dedicated taxi service within the Township. The mobility of residents, especially people with disabilities is affected by the distances between communities and the availability of services.

Ontario's Accessibility Legislation

The Accessibility for Ontarians with Disabilities Act, 2005 (AODA), which became law in 2005 builds on the progress made under the Ontario Disabilities Act (ODA). The AODA is made up of five Standards and a number of General Requirements. The Standards include:

- Customer Service

And the Integrated Accessibility Standards Regulation (IASR)

- Information and Communications
- Employment
- Transportation
- Design of Public Spaces

One of the general requirements under the IASR is for organizations to create a Multi-Year Accessibility Plan and to review and update it every five (5) years. As with the ODA, the Multi-Year Plan must outline an organization's strategy to meet the requirements under the IASR.

The plan will be guided by the Township's statement on Accessibility Standards.

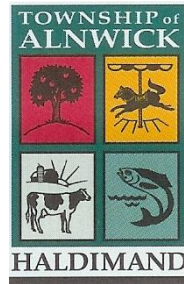
Statement of Commitment

The Township of Alnwick/Haldimand statement of commitment establishes the vision and goals to providing all members of the public and our employees with an environment of inclusive design and integration through ongoing policy development in our services, products and facilities. We will deliver on this commitment by identifying, preventing and removing barriers to accessibility in a timely manner. Our Multi-Year Accessibility Plan is designed to support the principals and requirements outlined in the AODA and IASR.

The Township of Alnwick/Haldimand is committed and guided by the four core principles of the Accessibility for Ontarians with Disabilities Act, 2005, dignity, integration, equal opportunity and full inclusion. The Township shall use every effort to ensure that we meet the needs of people with disabilities in a timely manner.

Progress Update

The Township of Alnwick/Haldimand has acted to reduce and prevent barriers to people with disabilities as attached in Schedule "A" - Municipal Building and Facility Audit.



**Corporation of the
TOWNSHIP OF ALNWICK/HALDIMAND**

SCHEDULE 'A'

Municipal Building and Facility Audit

ACTIONS COMPLETED 2006 TO 2019 – Alnwick Civic Centre & Library

Issue Identified	Accessibility Issue	Action Taken	Completion Date
Aug. 8/06	Parking - No Accessible spaces	Install signs–1 front & 2 back of building	Sept. 2006
Aug. 8/06	Parking – No Accessible spaces	Paint accessible parking space	Aug. 2008
Aug. 8/06	No Directional Sign to Accessible Door	Install signs after door is fixed	Sept. 2010
Aug. 8/06	Paths-Narrow / No Guardrail at culvert	Build new path from building to parking lot	Sept. 2010
Aug. 8/06	Library Exterior Doorways Narrow – not accessible	Make main door accessible Remove ramp or repair-safety issue	Sept. 2010
Aug. 8/06	Main Door Exterior-narrow not accessible	Build new doorway and ramp	Sept. 2010
Aug. 8/06	Signage inside – not universal	Change signs	Mar. 2008
Aug. 8/06	Doorways-too narrow	Widen doors	Sept. 2010
Aug. 8/06	Doorways-Round knobs	Change knobs to levers	Sept. 2010
Aug. 8/06	No Sound System	Install sound system	July 2009
Aug. 8/06	Washrooms – not accessible	Build family washroom in storage room	Sept. 2010
Aug. 8/06	Washrooms-narrow doors	Widen doors to 32"	Sept. 2019
Aug. 8/06	Washrooms-tap handles incorrect	Change handles-1 sink	Rebuilt 2019
Aug. 8/06	Washrooms-mirrors too high	Lower mirrors or angle	Rebuilt 2019
Aug. 8/06	Washrooms-stalls-grab bars angled	Install new L-shaped bars	Rebuilt 2019
Aug. 8/06	Washrooms-stalls-paper holder wrong side	Move holder	Rebuilt 2019
Aug. 8/06	Washrooms-stalls-no inside door handles	Install handles	Rebuilt 2019
Aug. 8/06	Washrooms-stalls-hooks too high	Move hooks or add another hook	Rebuilt 2019
Aug. 8/06	Washrooms-urinals-no bars	Install grab bars	Rebuilt 2019
Aug. 8/06	Kitchen-some tap handles incorrect	Change some tap handles	July 2008
Aug. 25/06	Southeast door of the auditorium not accessible	Build small ramp with cold mix at door And install sign	Sept. 2010

ACTIONS TO BE DONE 2020 TO 2024 – Alnwick Civic Centre & Library

Issue Identified	Accessibility Issue	Recommended Action	Potential Completion Date (if identified)
Dec 2019	Uneven Pathway Large Parking Lot to Building	Build new path	
Aug. 8/06	Washrooms-narrow doors	Widen doors	
Aug. 8/06	Kitchen-high serving counter	Lower counter from 43" to 36"	
Dec 2019	South sidewalk uneven	Replace sidewalk sections where necessary	

ACTIONS COMPLETED 2006 TO 2019 – Fenella Community Hall

Issue Identified	Accessibility Issue	Action Taken	Completion Date
Aug. 8/06	Entrance-drop at door	Raise cement	Aug. 2007
Aug. 8/06	Inside doors-round handles	Replace handles	Nov. 2008
Aug. 8/06	Kitchen-taps-round handles	Replace with levers	2014
Aug. 8/06	Stairs-no colour contrast	Install colour on edges	2012
Aug. 8/06	Washrooms-no grab bars	Install grab bars	2014
Aug. 8/06	Washrooms-round handles on sinks	Install new handles	2014
Aug. 8/06	Upper level-parking-no access spaces	Install sign	July, 2009
Aug. 8/06	Upper level-parking-no access spaces	Mark parking	May 2007
Aug. 8/06	Pathway & door-drop in concrete	Raise concrete	Fall 2006
Aug. 8/06	Doors-no handles on kitchen	Install handles	2008
Aug. 8/06	Washrooms-door knobs small	Change knobs and add handles	2010
Aug. 8/06	No sound system	Portable sound system purchased	2011
Aug. 8/06	Inside signs not universal	Install new signs	June 2007
Aug. 8/06	Poor outside signage	Install directional signs	July 2009

ACTIONS TO BE DONE 2020 TO 2024 – Fenella Community Hall

Issued Identified	Accessibility Issue	Recommended Action	Potential Completion Date (if identified)
Aug. 8/06	Lower level -parking-cars park over walkway	Install curb stops	
Aug. 8/06	Entrance-door narrow	Replace door	
Aug. 8/06	Inside doors-narrow	Replace doors	
Aug. 8/06	Washrooms-steps at doors	Build family washroom - use storage room	
Aug. 8/06	Pathway & door-door narrow (36")	Replace door and add opener	
Aug. 8/06	Doors-no handles on kitchen	Install handles	
Aug. 8/06	Stages not ramped	Install ramps	
Aug. 8/06	Bar counter high (42")	Lower counter	
Aug. 8/06	Washrooms-no hooks in stalls	Install hooks	
Aug. 8/06	Washrooms-no rear grab bars	Install grab bars	
Aug. 8/06	Washrooms-side bars not L shape	Replace bars	
Aug. 8/06	Washrooms-no grab bars on urinals	Install grab bars	
Aug. 8/06	Washrooms-men's & women's mirror too high	Lower mirror or tilt	
Aug. 8/06	No elevator	Install elevator	
Dec 2019	Northwest Door 2 ½" lip	Raise exterior sidewalk	
Dec 2019	Washroom not accessible	Build accessible washroom	
Dec 2019	No Door Openers	Install electric door openers	

ACTIONS COMPLETED 2006 TO 2019 – Haldimand Memorial Arena & Ball Park Facility

Date Identified	Accessibility Issue	Action Taken	Completion Date
Aug. 8/06	No Accessibility parking	New ramp constructed on East corner – 2 spaces with signage	Sept. 2010
Aug. 8/06	Main doors have steps – not feasible to change	Barrier free access constructed at South East corner of building c/w power opener oversized door	Sept. 2010
Aug. 8/06	South west door - No power opener	Install opener	Sept. 2010
Aug. 8/06	South west door - No sign on door	Install Accessibility sign after ramp fixed	Sept. 2010
Aug. 8/06	No Accessibility spectator seating	Install ramp to flat seat and wheelchair area	Sept. 2010
Aug. 8/06	Stairs to seating – no contrast	Install colour contrast on edge	June 2016
Aug. 8/06	No ramp from ice surface to washrooms	Install ramp for summer use	June 2016
Aug. 8/06	Washrooms-sink taps not levers	Create new Barrier Free washroom	Sept.. 2010
Aug. 8/06	Washrooms-mirrors high	Create new Barrier Free washroom	Sept. 2010
Aug. 8/06	Washrooms-stalls-doors 30" clear	Create new Barrier Free washroom	Sept. 2010
Aug. 8/06	Washrooms-stalls-lock broken on women's		June 2016
Aug. 8/06	Washrooms-stalls-coat hook too high	Create new Barrier Free washroom	Sept. 2010
Aug. 8/06	Washrooms-stalls-1 angled grab bar beside toilet	Create new Barrier Free washroom	Sept. 2010
Aug. 8/06	Washrooms-urinal-no grab bars	Install grab bars	June 2016
Aug. 8/06	Washrooms-stalls-too small	Create new Barrier Free washroom	Sept. 2010
Aug. 8/06	Playground-no accessible equipment	Install new equipment	Jul 2019

ACTIONS TO BE DONE 2020 TO 2024 – Haldimand Memorial Arena & Ball Park Facility

Date Identified	Accessibility Issue	Recommended Action	Potential Completion Date (if identified)
Aug. 8/06	Southwest door has ramp that is much too steep		
Aug. 8/06	Southwest door – 33” clearance		
Aug. 8/06	Inside doors – 33” clearance	Widen some doors	
Aug. 8/06	South west door - No sign on door	Install Accessibility sign after ramp fixed	
Aug. 8/06	Playground – picnic table/bench not accessible	Install new tables	

ACTIONS COMPLETED 2006 TO 2019 – Vernonville Community Centre

Date Identified	Accessibility Issue	Action Taken	Completion Date
Aug. 28/06	Exterior ramp has door lip on inside	Install transition ramp inside	Jan/07

ACTIONS TO BE DONE 2020 TO 2024 – Vernonville Community Centre

Date Identified	Accessibility Issue	Recommended Action	Potential Completion Date (if identified)
Aug 28/06	Washrooms-not accessible	Install family washroom -Quotation 2019	2020
Dec 2019	No accessible picnic tables	Install accessible picnic tables	

ACTIONS COMPLETED 2006 TO 2019 – Centreton Community Hall & Library

Date Identified	Accessibility Issue	Action Taken	Completion Date
Aug. 8/06	No accessible parking space & pathways	Install sign	2009
Aug. 8/06	Walkways narrow and uneven	Replace walkways	2010
Aug. 8/06	No Directional signage	Install signs	2008
Aug. 8/06	Side door narrow (33" clear)	Constructed new Library addition to South side of existing building. Addition designed and constructed in accordance with Ontario Building requirements for Barrier Free access. Accessible walk way, doors and washroom are the most notable aspects of the new construction.	2010
Aug. 8/06	Inside doors narrow (29" clear)		2010
Aug. 8/06	Round Handles on Doors		2010
Aug. 8/06	No sound system		2018
Aug. 8/06	Incorrect signs inside		2018
Aug. 8/06	Washrooms-narrow doors		2019
Aug. 8/06	Washrooms-not accessible		2019
Aug. 8/06	Washrooms-no grab bars		2019
Aug. 8/06	Washrooms-taps round handles		2019
Aug. 8/06	Washrooms-Towels too high		2019
Aug. 8/06	Library - Not Accessible		2010

ACTIONS TO BE DONE 2020 TO 2024 – Centreton Community Hall & Library

Date Identified	Accessibility Issue	Recommended Action	Potential Completion Date (if identified)
Aug. 8/06	Kitchen serving counter too high at 40"	Lower serving counter	
Aug. 8/06	Washroom – Mirrors too high	Tilt and lower	

ACTIONS COMPLETED 2006 TO 2019 – Municipal Administration Office Grafton

Date Identified	Accessibility Issue	Action Taken	Completion Date
Aug. 8/06	Steps at front entrance – Not accessible	Install sign indicating accessible Entrance at rear	June 2008
Aug. 8/06	No accessible parking spaces	Install parking sign	June 2008
Aug. 8/06	No accessible parking spaces	Paint lines and accessibility sign	June 2008
Aug. 8/06	Back Door 31.5" clearance	Widen door to 36"	2009
Aug. 8/06	Lift-requires assistance	Install key pad – self serve	2010
Aug. 8/06	No sound system	Install sound system	May 2008
Aug. 8/06	Washrooms-coat hook high in all	Add another coat hook	March 2008
Aug. 8/06	Poor Lighting in Council Chambers	Brighten	June 2008

ACTIONS TO BE DONE 2020 TO 2024 – Municipal Administration Office Grafton

Date Identified	Accessibility Issue	Recommended Action	Potential Completion Date (if identified)
Aug. 8/06	No curbing at parking space	Install curbing	
Aug. 8/06	Lift-inside door handles hard to use	Change door handles	
Aug. 8/06	Lift-doors very heavy – not powered	Requires review	
Aug. 8/06	Inside doors hard to open-clearance 33"	Install power openers	
Aug. 8/06	Many offices not accessible for taxpayers of staff	Renovations or New Building	
Aug. 8/06	Washrooms-grab bars angled	Change to L shape	
Aug. 8/06	Washrooms-mirrors too high	Lower or angle mirrors	

ACTIONS COMPLETED 2006 TO 2019 – Wicklow Beach Boat Launch

Date Identified	Accessibility Issue	Action Taken	Completion Date
Aug. 24/06	No accessible parking spaces	Install sign	2009

ACTIONS TO BE DONE 2020 TO 2024 – Wicklow Beach Boat Launch

Date Identified	Accessibility Issue	Recommended Action	Potential Completion Date (if identified)
Aug. 24/06	No accessible picnic table	Install picnic table	
Dec/19	No accessible washroom	Install accessible portable toilet	2020

ACTIONS COMPLETED 2006 TO 2019 – Grafton Community Centre & Library

Date Identified	Accessibility Issue	Action Taken	Completion Date
Aug. 8/06	Walkway from road has steps	Build new walkway	Completed
Aug. 8/06	Access. Parking spots 10 feet	Widen to 14 feet	August 2008
Aug. 8/06	No outside sign to access door	Install directional sign	August 2008
Aug. 8/06	Library door has step	Install warning sign inside door	2009
Aug. 8/06	No colour contrast on steps	Install colour contrast	October 2007
Aug. 8/06	Side door – 29” clearance	Widen door	Completed
Aug. 8/06	Exit to basement sets off alarm	Alarm disconnected – not required	2008
Aug. 8/06	Door knobs round	All door knobs replaced except for areas not accessible to public (mechanical, storage, janitor room and office)	2008
Aug. 8/06	Washrooms-mirrors too high	Lower or angle	2010
Aug. 8/06	Washrooms-stalls-narrow doors-31”	Widen doors	Completed
Aug. 8/06	Washrooms-stalls-no inside handle	Install handle	Completed
Aug. 8/06	Washrooms-stalls-small turning space	Enlarge stalls	Completed
Aug. 8/06	Washrooms-stalls-angled grab bars	Install new L bars	2012
Aug. 8/06	Library shelves too close	Relocate shelving	2017
Aug. 8/06	Washrooms-stalls-no grab bars on urinals	Install grab bars	2012

ACTIONS TO BE DONE 2020 TO 2024 – Grafton Community Centre & Library

Date Identified	Accessibility Issue	Recommend Action	Potential Completion Date (if identified)
Aug. 8/06	No power opener	Install power opener	
Aug. 8/06	Lift-Needs key and helper	Review required	
Aug. 8/06	Lift-no independent operation	Review required	
Aug. 8/06	Building doors too narrow	Widen doors	
Aug. 8/06	Door knobs round (mechanical, storage, janitor room and office)	Replace with levers	

ACTIONS COMPLETED 2006 TO 2019 – Sandy Bay Park & Sandy Bay Boat Launch

Date Identified	Accessibility Issue	Action Taken	Completion Date
Aug. 24/06	Outhouses not accessible in park	Remove outhouses	Completed ??

ACTIONS TO BE DONE 2020 TO 2024 – Sandy Bay Park & Sandy Bay Boat Launch

Date Identified	Accessibility Issue	Recommended Action	Potential Completion Date (if identified)
Aug. 24/06	No accessible playground in park	Install new playground	2020
Aug. 24/06	Picnic tables not accessible at park	Install accessible picnic table(s)	
Dec/19	No accessible washroom in park	Install accessible portable toilet	2020
Dec/19	Picnic tables not accessible at boat launch	Install accessible picnic table	

ACTIONS TO BE DONE 2020 TO 2024 – Roseneath Ball Park & Soccer Fields

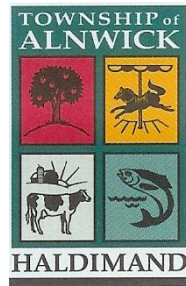
Date Identified	Accessibility Issue	Recommended Action	Completion Date
Aug. 24/06	Washrooms – incorrect signage	Install sign	
Aug. 24/06	Washrooms – Paper towels dispenser too high	Lower paper towel dispenser	
Aug. 24/06	Washrooms – No grab bars	Install grab bars on toilets & urinals	
Aug. 24/06	Washrooms – stalls – too small	Enlarge stalls	
Aug. 24/06	Playground equipment not accessible	Install new playground equipment	

ACTIONS COMPLETED 2006 TO 2019 – Nawautin Nature Sanctuary

Date Identified	Accessibility Issue	Action Taken	Completion Date
Aug. 8/06	Paths not level	Level paths	2019
Aug. 8/06	Covered bridge ramps No railing	Install railings	2009
Aug. 8/06	East Ramp has step	Install fill	2009
Aug. 8/06	Other bridges not Accessible	New bridges being built	September 2008

ACTIONS TO BE DONE 2020 TO 2024 – Nawautin Nature Sanctuary

Date Identified	Accessibility Issue	Recommended Action	Potential Completion Date (if identified)
Aug. 8/06	West Path to Lake - Only accessible route and is flooded & muddy	Remove pipe from lot 10's Sump pump	



**Corporation of the
TOWNSHIP OF ALWICK/HALDIMAND**

SCHEDULE 'B'

Other Accessibility Improvements

ACTIONS COMPLETED 2006 TO 2019

Accessibility Issue	Action Taken	Completion Date
Need for staff training for AODA – Customer Services component	External contractor hired to train staff and provide program for ongoing training	2018
Need for staff training for AODA Integrated Standard and Human Rights Code	In house training program developed for inclusion in orientation and onboarding	2019
Human Resources policies not current	Completed review and revision of human resources policies and implemented	2017
Website not WCAG compliant	New website created by consultant to be fully compliant with legislative requirements	2019
No directional signs in Municipal Office	New directional signs installed	2019
Municipal Election – Not fully accessible	Implemented volte by mail with braille option	2014
Municipal Election – Not fully accessible	Implemented on-line and telephone voting	2018
No accessible computers at Library	New accessible computers installed at all 3 branches	2017
No accessible tables at Library	Installed moveable/accessible tables at 2 of 3 Library branches	2016
Limited audio books, e-books, large print books	Expand collection and selection of books	On going
No public access to Fire Department staff	New fire hall constructed in Roseneath with administration area fully accessible	2018

ACTIONS TO BE DONE 2020 TO 2024

Accessibility Issue	Recommended Action	Potential Completion Date (if identified)
Staff training for AODA – Customer Service	Continue in house training as part of orientation and onboarding	Ongoing
Staff training for AODA and Human Rights Code	Continue in house training as part of orientation and onboarding	Ongoing
Review and revise Human Resources policies to ensure compliance	Continue to review and revise human resources policies and implemented	Ongoing
Website Accessibility Compliance	Ensure all pages and documents on website remain accessibility compliant	Ongoing
Documents not in accessible format	Provide documents in accessible format where possible when requested	Ongoing
Limited audio books, e-books, large print books	Expand collection and selection of books	On going
Phone system outdated technology at municipal office	Update phone system	