



The Corporation of the Township of Alnwick/Haldimand

Employment Opportunity

Located within the rolling hills of Northumberland County and bordered by Lake Ontario in the South and Rice Lake in the North, the Township of Alnwick/Haldimand is seeking the following position.

Parks & Recreation Summer Student

Contract, Full Time

May – August 2024

40 hours per week

Hourly wage: \$17.27 per hour

Optional OMERS Pension Plan from the date of hire

Reporting to the Parks & Recreation Foreman, the Summer Student position will be responsible for the safe day-to-day operation and maintenance of Municipal Parks & Recreation facilities, grounds, and cemeteries within the Township of Alnwick/Haldimand.

Qualifications & Skills:

- Must be between the ages of 15 and 30
- Valid Class G driver's licence with a clean drivers abstract.
- Ability to perform physical labour outdoors for long periods of time.
- Experience with grounds maintenance equipment operation preferred.
- Employee to provide own CSA approved safety footwear.

Duties & Responsibilities:

- Grooming & chalking of ball diamonds
- Grass cutting and trimming
- Flower garden maintenance (planting, weeding, watering)
- Painting
- Trail, sports field, and cemetery maintenance
- Recycling and garbage collection
- Open and close municipal facilities, ensuring that alarms are set and doors are locked/unlocked, etc.
- Special event assistance
- General repairs and maintenance
- Cleaning of indoor and outdoor facilities (i.e. - sweep, wash floors, vacuum, wash windows/doors, clean washrooms/change rooms, empty garbage, etc.)
- Set up meeting rooms for user functions including council/corporate meetings, weddings, dances, etc.
- Able to work evenings and weekends
- Other duties as assigned.

The successful candidate will be required to submit a satisfactory Police Record Check and Driver's Abstract prior to the commencement of employment.

Interested applicants are invited to submit their cover letter & resume in confidence no later than **12:00pm on April 19, 2024** to:

Erin Andrus, Payroll & HR Coordinator
Township of Alnwick Haldimand
10836 County Road #2, PO Box 70
Grafton, ON, K0K 2G0

Email: hr@ahtwp.ca

Subject Line: Park & Recreation Summer Student

Applications will be reviewed, and interviews may be scheduled prior to the job posting closing date. We thank all applicants for their interest, however, only those selected for an interview will be notified by Human Resources. If you wish to apply for more than one job, please apply to each position individually.

The Township of Alnwick/Haldimand is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. Please note that accommodation are available, upon request, to support prospective applicants with disabilities when applying for jobs and during the interview and assessment process. If you require an accommodation, we will work with you to meet your needs. Please email your request to eandrus@ahtwp.ca or call 905-349-2822, Ext:28. Alternative formats of this job posting are available upon request.

In accordance with the Municipal Freedom of Information and Protection Privacy Act, the information gathered is collected pursuant to the Municipal Act, 2001, as amended.