



ALNWICK/HALDIMAND TOWNSHIP

Entrance Permit Refund Application

1. Entrance Deposit Refund must be applied for between the months of April and November, and within two (2) years of the date of the application. Failure to do so will result in the forfeiture of the deposit to the Municipality.
2. If the entrance is installed by the municipality then the fees, plus deposit fee is due and payable. Only part of the deposit is refundable.
3. In the event that the installation costs to the Township exceeds the fee, then the additional costs will be billed to the applicant.
4. Part of deposit is refundable if entrance is installed by the applicant.
5. Deposit fee less administrative fee is refundable **after an occupancy permit has been issued** and Public Works Department has certified entrance and adjacent road surface.
6. Agriculture refundable portion of deposit will be held for 30 days after entrance permit has been approved.

I, _____
(Print Name)

of _____
(Mailing Address, Postal Code)

hereby make application for a refund to Entrance Permit No. _____

on _____
(Road Name)

I have read, understood and abide by all conditions above.

Date

Applicant's Signature

Residential Commercial Agricultural

Entrance deposit refund must be requested within two years of Permit date of issuance. Full deposit will be forfeited to Municipality after the two year date has passed.

Township Installation:	\$ _____
Deposit:	\$ _____
Administrative Fee:	\$ (_____)
Refund:	\$ _____

I certify that the installed entrance and adjacent road surfaces do not require additional work and both are satisfactory. Refundable portion of deposit is authorized.

Date

Public Works Department