



The Corporation of the Township of Alnwick/Haldimand

Employment Opportunity

Located within the rolling hills of Northumberland County and bordered by Lake Ontario in the South and Rice Lake in the North, the Township of Alnwick/Haldimand is seeking the following position.

Parks and Recreation Labourer Contract, Full-time (40 hours/week)

May – October 2024

Pay Range: \$17.96 – \$21.55 (2024 Wage grid)

Optional OMERS Pension Plan from date of hire

Reporting to the Parks & Recreation Foreman, the Parks & Recreation Labourer is responsible for the safe operation and maintenance of day-to-day operation of all parks, trails and Municipal facilities. This position requires good customer service and communication while overseeing seasonal summer staff and working around the township.

Duties & Responsibilities:

- Operate a variety of heavy and light powered equipment such as tractor with attachments, riding lawn mowers, chain saws and hand tools necessary in performing general landscaping and maintenance of all municipal park sites, cemeteries, municipal walkway system and various municipal institutional sites. Specific tasks include cutting grass, raking grass, chainsaw operation, repairing lands, maintaining athletic fields, construction of tables, construction of benches, planting, watering, and providing care for nursery stock opening and securing buildings and general manual labour.
- Responsible for the safe operation of all grounds keeping equipment including lawn tractor, mowers, weed eaters and Township trucks.
- Provide guidance to seasonal staff and students when they are the senior staff on site.
- Responds and proactively addresses customer service issues in a courteous and efficient manner;
- Identify hazards and take corrective measures. Inform the Parks and Recreation Foreperson of potentially dangerous situations, unmaintained areas, incidences or occurrences that would affect the safety of the staff or general public;
- Performs opening and closing duties, and ensures the alarms are set and all required doors are locked;
- Performs set-up and tear downs for special events in Township facilities. These facilities may include the arenas, recreation centres and other facilities in support of special events;
- Ensures exterior facility sidewalks, walkways, parking lots and emergency exits are clean, clear and free of any hazards.

Qualifications & Skills:

- Completion of Grade 12 education (OSSD or equivalent);
- Minimum valid Class G driver's license with a clean driving record;
- Knowledge of provincial legislation pertaining to the operation of facilities; including but not limited to the Occupational Health and Safety Act, and the Technical Safety Standards Association (TSSA);
- Current CPR, First Aid, and AED training;
- Minimum one (1) year Parks and Recreation experience, preferably in a municipal setting.
- Certified Grounds Technician designation considered an asset
- Horticultural, arborist, sports field, irrigation, landscaping & municipal experience are all assets.
- Available to work some evenings and weekends as required
- Employee to provide own CSA approved safety footwear

The successful candidate will be required to submit a satisfactory Police Record Check & Driver's Abstract prior to the commencement of employment.

Interested applicants are invited to submit their cover letter & resume in confidence no later than **4:00pm on April 19, 2024**, to:

Erin Andrus, Payroll & HR Coordinator
Township of Alnwick Haldimand
10836 County Road #2, PO Box 70
Grafton, ON, K0K 2G0
Email: hr@ahtwp.ca

Subject Line: Parks and Recreation Labourer

Applications will be reviewed, and interviews may be scheduled prior to the job posting closing date. We thank all applicants for their interest, however, only those selected for an interview will be notified by Human Resources. If you wish to apply for more than one job, please apply to each position individually.

The Township of Alnwick/Haldimand is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. Please note that accommodation are available, upon request, to support prospective applicants with disabilities when applying for jobs and during the interview and assessment process. If you require an accommodation, we will work with you to meet your needs. Please email your request to eandrus@ahtwp.ca or call 905-349-2822, Ext:28. Alternative formats of this job posting are available upon request.

In accordance with the Municipal Freedom of Information and Protection Privacy Act, the information gathered is collected pursuant to the Municipal Act, 2001, as amended.